JB **Attendance Records** 

Daily attendance records shall be maintained for each student in each

JΒ

school. The primary responsibility for recording attendance shall be assigned

to teachers using forms prescribed by the superintendent. A cumulative at-

tendance record for each student shall be kept in the principal's office.

The superintendent shall include attendance data in the annual report to

the board. Attendance problems shall be reported to the board as necessary.

Approved: 7-14-2008