

UNIFIED SCHOOL DISTRICT #218
BOARD OF EDUCATION
Unofficial

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 9, 2018 IN THE DISTRICT OFFICE

MEMBERS PRESENT:

Ronnie Anderson – President
Kenny Parks – Vice President
Matt Higgins
Chris Scott
Boyd Shaw
Chris McCammon
Shan Hanes

OTHERS PRESENT:

Rex Richardson, Superintendent
Sandy Higgins, Clerk
Lynn Thrall, ES Principal
Antonia Villa, MS Principal

OTHERS IN ATTENDANCE: Jay Williams and Leon Ellis at 7:30p.m.

President Anderson called the annual meeting to order at 7:15 p.m.

AGENDA – Mr. McCammon moved to approve the agenda as presented, seconded by Mr. Scott. MOTION CARRIED 7-0

REORGANIZATION OF THE BOARD

PRESIDENT - Mr. Parks moved to elect Ronnie Anderson as President of the Board for the 18 - 19 term, seconded by Mr. Higgins. MOTION CARRIED 7-0

VICE PRESIDENT – Mr. Shaw moved to elect Kenny Parks as Vice President for the 18 – 19 term, seconded by Mr. Hanes. MOTION CARRIED 7-0

CLERK – Mr. Scott moved to retain Sandy Higgins as Clerk of the Board for the 18 - 19 term, seconded by Mr. McCammon. MOTION CARRIED 7-0

DEPUTY CLERK - Mr. Shaw moved to retain Mr. Thrall as Deputy Clerk for the Board for the 18 - 19 term, seconded by Mr. Hanes. MOTION CARRIED 7-0

TREASURER - Mr. McCammon moved to retain Tonya Parks as the Treasurer for the 18 - 19 term, seconded by Mr. Scott. MOTION CARRIED 7-0

DEPUTY TREASURER – Mr. Hanes moved to retain Debbie White as Deputy Treasurer for the 18 - 19 term, seconded by Mr. Parks. MOTION CARRIED 7-0

MEETING PLACE AND TIME – Mr. McCammon moved, seconded by Mr. Scott to adopt the 2nd Monday of each month at 7:30pm beginning in July at the District Office, with the August 14th exception. MOTION CARRIED 7-0

OFFICIAL DEPOSITORIES AND SIGNATURES – Mr. Shaw moved to approve signature cards for Now Checking, Sandy Higgins, Tonya Parks, Board President, Vice President; USD #218 Petty Cash, Rex Richardson, Sandy Higgins, Tonya Parks; HS Activity, Chris Hattabaugh, Deb White, Sandy Higgins; MS Activity, Antonia Villa, Ashley Gonzalez, Sandy Higgins; ES Activity, Lynn Thrall, Megan Frownfelter, and Sandy Higgins, seconded by Mr. Scott and to appoint TBK Bank, SSB (Triumph Community Bank) of Elkhart and Heartland Tri-State Bank of Elkhart as official depositories for USD monies for the 18 - 19 fiscal year with idle funds to be bid for investments. Mr. Hanes declared a conflict of interest. MOTION CARRIED 6-0

OFFICIAL NEWSPAPER - Mr. Hanes moved, seconded by Mr. Parks, to continue with the Tri State News as the official newspaper for the 18 - 19 fiscal year. MOTION CARRIED 7-0

SCHOOL ATTORNEY - Mr. Parks moved, seconded by Mr. Higgins, to use the services of Wayne Tate of Tate & Kitzke L.L.C. as the official school attorney for the 18 - 19 school term. MOTION CARRIED 7-0

SCHOOL AUDITOR – Mr. Hanes moved, seconded by Mr. Scott, to retain Hay, Rice & Associates as the school auditor for the 18 - 19 term. MOTION CARRIED 7-0

HIGH PLAINS EDUCATIONAL COOP REPRESENTATIVE – Mr. Scott moved to appoint Kenny Parks as the board representative to the HPEC with all other members being alternates, seconded by Mr. Shaw. MOTION CARRIED 7-0

DESIGNATE FREEDOM OF INFORMATION OFFICER – Mr. Hanes moved, seconded by Mr. McCammon to designate Mr. Richardson, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 7-0

DESIGNATE CUSTODIAN OF RECORDS – Mr. Hanes moved, seconded by Mr. Shaw to appoint the Clerk, Sandy Higgins as the Custodian of Records for the District. MOTION CARRIED 7-0

1116-HOUR POLICY – Mr. Higgins moved, seconded by Mr. Parks to adopt the 1116-hour policy for the 18 - 19 school term. MOTION CARRIED 7-0

STATE/FEDERAL PROGRAMS DIRECTOR – Mr. Scott moved to designate Rex Richardson, Superintendent as director of state and federal programs and Title IX Officer, seconded by Mr. Hanes. MOTION CARRIED 7-0

TRUANCY OFFICERS - Mr. McCammon moved, seconded by Mr. Hanes to designate building principals, Chris Hattabaugh, Antonia Villa, Lynn Thrall, Suzann Bouray, and Jerald Rash as truancy officers for the 18 - 19 school term. MOTION CARRIED 7-0

FOOD SERVICE HEARING OFFICER – Mr. Higgins moved to designate Rex Richardson, Superintendent as hearing officer for food service for the 18 - 19 year, seconded by Mr. Shaw. MOTION CARRIED 7-0

FOOD SERVICE DIRECTOR & AUTHORIZED REPRESENTATIVE - Mr. Shaw moved, seconded by Mr. Higgins, to appoint Wanda Ray as the State Food Service Director and authorized representative for the 18 – 19 year. MOTION CARRIED 7-0

KPERS REPRESENTATIVE – Mr. Parks moved, seconded by Mr. Hanes, to designate Sandy Higgins, Board Clerk as the district's KPERS representative. MOTION CARRIED 7-0

COORDINATOR OF HOMELESS CHILDREN – Mr. Higgins moved, seconded by Mr. Parks to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 7-0.

DESTRUCTION OF OLD RECORDS – Mr. McCammon moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical, Student Records, and old budgets; and keep all personnel files and student transcripts indefinitely, seconded by Mr. Shaw. MOTION CARRIED 7-0

SCHOOL LUNCH PRICES – Mr. Shaw moved to increase meals to be in line with the state. Student meals for lunches, 4-Yr Olds \$2.25; K-4 \$2.25; 5-12, \$2.35; and Adult meals \$3.65, with breakfast program 4-Yr Olds \$1.50; K-4 \$1.50; 5-12 \$1.50, adult \$2.15, with regular milk at \$.35, seconds on the main dish at \$1.00. Reduced meals unchanged. Seconded by Mr. McCammon. MOTION CARRIED 7-0

MILEAGE RATE – Mr. Scott moved to approve the mileage rate of \$.54.5 for the 18 – 19 school year to be in line with the state, seconded by Mr. Hanes. MOTION CARRIED 7-0

PETTY CASH LIMITS – Mr. McCammon moved to retain the current limits of \$50.00 for HS/MS/ES/PRA petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Scott. MOTION CARRIED 7-0

AUTHORIZATION & TREASURER FOR BUILDING ACTIVITY FUNDS – Mr. Higgins moved to authorize the HS, MS, and ES to each have activity accounts and designate building activity treasurers as Debbie White, HS; Ashley Gonzalez, MS; and Megan Frownfelter, ES seconded by Mr. Shaw. MOTION CARRIED 7-0

EARLY PAYMENT OF CLAIMS – Mr. Hanes moved, seconded by Mr. Scott to approve authorization of early payment of claims. MOTION CARRIED 7-0

RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP) – Mr. McCammon moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2019. Seconded by Mr. Hanes. MOTION CARRIED 7-0

DESIGNATE INCLEMENT WEATHER MAKE UP DAYS - Mr. Shaw moved, seconded by Mr. Parks to set April 19 & 22, 2019 as inclement weather make-up days. MOTION CARRIED 7-0

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES Mr. Hanes moved, seconded by Mr. Shaw to rescind all policy statements found in the board minutes and adopt the Board Policy Book as presented. MOTION CARRIED 7-0

APPOINT KASB GOVERNMENTAL RELATIONS NETWORK MEMBER – Mr. Hanes moved, seconded by Mr. Parks to appoint Chris Scott to the KASB Governmental Relations Network. MOTION CARRIED 7-0

FOSTER CARE POINT OF CONTACT- Mr. Higgins moved, seconded by Mr. Parks to designate Antonia Villa as the Foster Care point of contact. MOTION CARRIED 7-0

APPOINT DISTRICT CALENDAR COMMITTEE MEMBER – Mr. Scott moved, seconded by Mr. Hanes to appoint Chris McCammon to the District Calendar Committee. MOTION CARRIED 7-0

DESIGNATE MEMBERS TO REPRESENT THE BOARD DURING NEGOTIATIONS- Mr. McCammon moved, seconded by Mr. Shaw to designate all Board members to the Negotiations Team with Chris Scott, Ronnie Anderson, and Kenny Parks as the representatives. MOTION CARRIED 7-0

ADJOURN ANNUAL MEETING AT 7:23 P.M.

President Anderson called the regular July meeting to order at 7:30 p.m.

AGENDA – Mr. McCammon moved to approve the agenda as presented, seconded by Mr. Scott. MOTION CARRIED 7-0

MINUTES - The minutes of the June 28th special meeting and the June 11th regular meeting were read by members for approval. Mr. Scott moved to approve the minutes. Seconded by Mr. Hanes. MOTION CARRIED 7-0

TREASURER'S REPORT - The July bills were presented for approval. Mr. Hanes moved, seconded by Mr. Scott to pay the bills as presented. MOTION CARRIED 7-0

PUBLIC COMMENTS- none

COMMUNICATIONS – Thank you cards were read from the Summer School Students and Bobbi Horton. INFORMATIONAL ITEM

PUBLICATION OF DISTRICT BUDGET - Mr. Scott moved, seconded by Mr. Higgins to approve the publication of the 2018-2019 budget at an enrollment figure no higher than 500 students in brick and mortar and 930 students in virtual. MOTION CARRIED 7-0

KASB MEMBERSHIP – Mr. Scott moved, seconded by Mr. McCammon to renew our membership in KASB at the cost of \$9,304.13 for the 18 – 19 term. MOTION CARRIED 7-0

KASB LEGAL ASSISTANCE SERVICE – Mr. Shaw moved to renew our membership with the KASB Legal Department for the 18 - 19 year with the cost at \$2,100.00, seconded by Mr. Hanes. MOTION CARRIED 7-0

KASB POLICY UPDATES- Mr. Scott moved, seconded by Mr. Higgins to approved KASB Policies AF, BCAC, BCBG, DC, DE, DFAC, DFE, DIC, DJB, DJB Resolution, DJEB, DJED, DJEF, DK, DP, EBC Report to Law Enforcement, EBC Report to Staff member, GAAE, GAAF, GAD, GBO Option #2, IDACA, JBE, JCAC, JDD, JDDA, JDDB, JDDC, and JDDC Report to Local Law Enforcement. MOTION CARRIED 7-0

NEGOTIATED AGREEMENT - Mr. Scott moved, seconded by Mr. Shaw to approve the 18 - 19 negotiated agreement changes proposed by Mr. Tate, Chief Negotiator. MOTION CARRIED 7-0

FACILITY REQUEST/FEE WAIVER- Mr. Shaw moved, seconded by Mr. Scott to approve the request by Tangee Cayton to use the MS Cafeteria and Kitchen on May 4th & 5th, 2019 and waive the fee. MOTION CARRIED 7-0

Mr. McCammon moved, seconded by Mr. Parks to approve the request of the Santa Fe Trail Association, represented by Leon Ellis and Jay Williams, to use 2 route school buses on October 5th & 6th, 2018 for the Cimarron National Grasslands Bus Tour with the Association paying for all expenses and providing USD218 with driver's licenses for the bus drivers. MOTION CARRIED 7-0

PRA HANDBOOKS- Mr. Scott moved, seconded by Mr. Higgins to approve the PRA Student and Faculty Handbook changes as submitted. MOTION CARRIED 7-0

TRIP REQUESTS- Mr. McCammon moved, seconded by Mr. Shaw to approve Thane O'Hair to use 1 school vehicle to transport 3 athletes to a pole vault camp in Andale, KS June 28-30th, 2018 with Mr. O'Hair and students paying all expenses, and MS AR Trip to Wonderland Park in Amarillo, TX on May 7, 2019 with MS STUCO paying all expenses. MOTION CARRIED 7-0

FRESH FRUIT AND VEGETABLE GRANT- Mr. Higgins moved, seconded by Mr. Shaw to approve the Fresh Fruit and Vegetable Grant for \$7,750.00 from KSDE. MOTION CARRIED 7-0

EXECUTIVE SESSION PERSONNEL – Mr. Parks moved the Board go to executive session for the purpose of discussing personnel matters pursuant to non-elected personnel exception under KOMA for twenty (20) minutes at 7:47 p.m. with Mr. Richardson, and the open meeting will resume in the Board Room at 8:07 p.m. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Shaw.
MOTION CARRIED 7-0

President Anderson called the meeting back to regular session at 8:07 p.m.

Mr. McCammon moved the Board return to executive session for an additional five (5) minutes from 8:07 p.m. to 8:12 p.m. Seconded by Mr. Scott. MOTION CARRIED 7-0

PERSONNEL EMPLOYMENT - Mr. Scott moved, seconded by Mr. McCammon to approve the resignation of Michelle Hanes, Jr. Class Sponsor. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Hanes to retract the contract offer to Amanda Frierdich, 4th Grade Teacher. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. McCammon to accept the supplemental list as submitted. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. McCammon to offer Sherri Randle a full-time Certified Teacher Contract for 4th Grade Teacher. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Parks to offer summer employment to Ashley Gonzalez as MS Custodial Staff at \$10.74 per hour. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Shaw to approve a 1.75% pay increase for all classified employees excluding Andy Bane, Migrant, Migrant Family Literacy, Learn and Play, CATS Personnel and Title I Aides. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Higgins to give Chris Quigley a \$1.00 per hour raise. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. McCammon to give Andy Bane 1% pay increase. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Parks to approve a 1% pay increase for Mr. Thrall and Mr. Hattabaugh. MOTION CARRIED 7-0

SUPERINTENDANT REPORT – Mr. Richardson discussed when the budget documents might be available and possible meeting dates. INFORMATIONAL ITEM

The back to school picnic will be held on Monday, August 13th at 7:00 p.m. INFORMATIONAL ITEM

Mr. Parks moved, seconded by Mr. Hanes to adjourn the meeting at 8:18 p.m. MOTION CARRIED 7-0.

APPROVED: _____
R. L. Anderson, President

Sandy Higgins, Clerk