

UNIFIED SCHOOL DISTRICT #218
BOARD OF EDUCATION
Unofficial

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 8, 2013 IN THE DISTRICT OFFICE

MEMBERS PRESENT:

Ronnie Anderson – President
Kenny Parks
Phil Walrod
Mike Gilmore
Brian Mitchell

OTHERS PRESENT:

Nancy Crowell, Superintendent
Lorna Herrman, Clerk
Rex Richardson, HS Principal

OTHERS IN ATTENDANCE: Andy Bane

President Anderson called the annual meeting to order at 7:15 p.m.

AGENDA – Mr. Parks moved to approve the agenda as presented, seconded by Mr. Walrod.
MOTION CARRIED 5-0

REORGANIZATION OF THE BOARD

PRESIDENT - Mr. Mitchell moved to elect Ronnie Anderson as President of the Board for the 13 - 14 term, seconded by Mr. Gilmore. MOTION CARRIED 5-0

VICE PRESIDENT – Mr. Mitchell moved to elect Kenny Parks as Vice President for the 13 – 14 term, seconded by Mr. Gilmore. MOTION CARRIED 5-0

CLERK – Mr. Gilmore moved to retain Lorna Herrman as Clerk of the Board for the 13 - 14 term, seconded by Mr. Mitchell. MOTION CARRIED 5-0

DEPUTY CLERK - Mr. Gilmore moved to appoint Mrs. Finn as Deputy Clerk for the Board for the 13 - 14 term, seconded by Mr. Walrod. MOTION CARRIED 5-0

TREASURER - Mr. Mitchell moved to retain Tonya Parks as the Treasurer for the 13 - 14 term, seconded by Mr. Gilmore. MOTION CARRIED 5-0

DEPUTY TREASURER – Mr. Walrod moved to retain Debbie Coen as Deputy Treasurer for the 13 - 14 term, seconded by Mr. Parks. MOTION CARRIED 5-0

MEETING PLACE AND TIME – Mr. Gilmore moved, seconded by Mr. Mitchell to adopt the 2nd Monday of each month at 7:30 p.m. with July beginning @ 7:15 pm at the District Office. MOTION CARRIED 5-0

OFFICIAL DEPOSITORIES AND SIGNATURES – Mr. Parks moved to approve signature cards for Now Checking, Lorna Herrman, Tonya Parks, Board President, Vice President; USD #218 Petty Cash, Nancy Crowell, Lorna Herrman, Tonya Parks; HS Activity, Rex Richardson, Deb White, Lorna Herrman; MS Activity, Diane Finn, Ashley Gonzalez, Lorna Herrman; ES Activity, Lynn Thrall, Debbie Coen and Lorna Herrman, seconded by Mr. Walrod and to appoint Colorado East Bank & Trust Elkhart and First National Bank of Elkhart as official depositories for USD monies for the 13 - 14 fiscal year with idle funds to be bid for investments. MOTION CARRIED 5-0

OFFICIAL NEWSPAPER - Mr. Walrod moved, seconded by Mr. Gilmore, to continue with the Tri State News as the official newspaper for the 13 - 14 fiscal year. MOTION CARRIED 5-0

SCHOOL ATTORNEY - Mr. Mitchell moved, seconded by Mr. Parks, to use the services of Wayne Tate of Tate & Kitzke L.L.C. as the official school attorney for the 13 - 14 school term. MOTION CARRIED 5-0

SCHOOL AUDITOR – Mr. Walrod moved, seconded by Mr. Parks, to retain Hay, Rice & Associates as the school auditor for the 13 - 14 term. MOTION CARRIED 5-0

HPEC REPS – Mr. Mitchell moved to appoint Mike Gilmore as the board representative to the HPEC with all other members being alternates, seconded by Mr. Walrod. MOTION CARRIED 5-0

DESIGNATE FREEDOM OF INFORMATION OFFICER – Mr. Walrod moved, seconded by Mr. Mitchell to designate Mrs. Crowell, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 5-0

DESIGNATE CUSTODIAN OF RECORDS – Mr. Mitchell moved, seconded by Mr. Walrod to appoint Lorna Herrman as the Custodian of Records for the District. MOTION CARRIED 5-0

1116-HOUR POLICY – Mr. Gilmore moved, seconded by Mr. Parks to adopt the 1116-hour policy for the 13 - 14 school term. MOTION CARRIED 5-0

STATE/FEDERAL PROGRAMS DIRECTOR – Mr. Gilmore moved to designate Nancy Crowell as director of state and federal programs, i.e. Title IX, Title VI and Section 506, seconded by Mr. Walrod. MOTION CARRIED 5-0

TRUANCY OFFICERS - Mr. Walrod moved, seconded by Mr. Parks to designate building principals, Rex Richardson, Diane Finn, and Lynn Thrall as truancy officers for the 13 - 14 school term. MOTION CARRIED 5-0

HEARING OFFICER FOR FOOD SERVICE – Mr. Mitchell moved to designate Mrs. Crowell as food service hearing officer for the 13 - 14 year, seconded by Mr. Parks. MOTION CARRIED 5-0

FOOD SERVICE DIRECTOR - Mr. Walrod moved, seconded by Mr. Gilmore, to appoint Wanda Ray as the State Food Service Director for the 13 - 14 year. MOTION CARRIED 5-0

KPERS REPRESENTATIVE – Mr. Gilmore moved, seconded by Mr. Parks, to designate Lorna Herrman as the district's KPERS representative. MOTION CARRIED 5-0

COORDINATOR OF HOMELESS CHILDREN – Mr. Parks moved, seconded by Mr. Mitchell to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 5-0.

DESTRUCTION OF OLD RECORDS – Mr. Walrod moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical, Student Records, and old budgets; and keep all personnel files and student transcripts indefinitely, seconded by Mr. Parks. MOTION CARRIED 5-0

SCHOOL LUNCH PRICES – Mr. Mitchell moved to increase meals to be in line with the state. Student meals for lunches, 4-Yr Olds \$1.90; K-4 \$1.90; 5-12, \$2.00; and Adult meals \$3.30, reduced meals \$.40 with breakfast program 4-Yr Olds \$1.30; K-4 \$1.30; 5-12 \$1.30, adult \$1.90, reduced meals \$.40 with regular milk at \$.35, seconds at \$.50. Seconded by Mr. Parks. MOTION CARRIED 5-0

MILEAGE RATE – Mr. Parks moved to approve the mileage rate of \$.56 for the 13 - 14 school year to be in line with the state, seconded by Mr. Walrod. MOTION CARRIED 5-0

PETTY CASH LIMITS – Mr. Parks moved to retain the current limits of \$50.00 for HS/MS/ES/PRA petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Walrod. MOTION CARRIED 5-0

TREASURER FOR BUILDING ACTIVITY FUNDS – Mr. Mitchell moved to designate building activity treasurers as Debbie White, HS; Ashley Gonzalez, MS; and Debbie Coen, ES seconded by Mr. Parks. MOTION CARRIED 5-0

ACTIVITY ACCOUNT AUTHORIZATION - Mr. Walrod moved authorization for HS, MS, and ES to each have activity accounts. Seconded by Mr. Mitchell. MOTION CARRIED 5-0

EARLY PAYMENT OF CLAIMS – Mr. Mitchell moved, seconded by Mr. Walrod to approve authorization of early payment of claims. MOTION CARRIED 5-0

RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP) – Mr. Mitchell moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2014. Seconded by Mr. Walrod. MOTION CARRIED 5-0

DESIGNATE INCLEMENT WEATHER MAKE UP DAYS - Mr. Gilmore moved, seconded by Mr. Parks to set March 17 and 18, 2014 as inclement weather make-up days. MOTION CARRIED 5-0

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES – Mr. Parks moved, seconded by Mr. Walrod to rescind all policy statements found in the board minutes and adopt the Board Policy Book as presented. MOTION CARRIED 5-0

APPOINT KASB GOVERNMENTAL RELATIONS NETWORK MEMBER – Mr. Parks moved, seconded by Mr. Walrod to appoint Brian Mitchell to the KASB Governmental Relations Network. MOTION CARRIED 5-0

ADJOURN ANNUAL MEETING AT 7:25 P.M.

President Anderson called the regular July meeting to order at 7:25 p.m.

AGENDA – Mr. Parks moved to approve the agenda with the following additions under new business; A.I. 16.) Auditor Contract, A.I. 17.) Appoint New Board Member, and I.I. 18.) Cash Balances, seconded by Mr. Walrod. MOTION CARRIED 5-0

MINUTES - The minutes of the June 26th special meeting, and the June 10th regular meeting were read by members for approval. Mr. Parks moved to approve the minutes as read. Seconded by Mr. Walrod. MOTION CARRIED 5-0

TREASURER'S REPORT - The July bills were presented for approval. Mr. Mitchell moved, seconded by Mr. Gilmore to pay the bills as presented. MOTION CARRIED 5-0

NO PUBLIC COMMENTS

COMMUNICATIONS - Thank you notes were read from Lana Daves, Tonya Parks, Lorna Herrman, Debbie Coen, and Kim Charles.

BUS - Mr. Mitchell moved, seconded by Mr. Walrod to seek bids on a diesel suburban. MOTION CARRIED 5-0

MS FACS CABINETRY BIDS - Mr. Mitchell moved, seconded by Mr. Walrod to accept the middle school FACS cabinetry bid from Colorado Cabinetry for \$67,150.11. MOTION CARRIED 5-0.

ORGANIZATIONAL CHART - Mr. Gilmore moved, seconded by Mr. Parks to approve the organizational chart. MOTION CARRIED 5-0

PUBLICATION OF DISTRICT BUDGET - Mr. Walrod moved, seconded by Mr. Mitchell to publish the 13 - 14 budget at an enrollment figure of no higher than 500 students and 700 virtual students. MOTION CARRIED 5-0

KASB MEMBERSHIP - Mr. Gilmore moved, seconded by Mr. Walrod to renew our membership with KASB at a cost of \$8,273 for the 13 - 14 term. MOTION CARRIED 5-0

KASB LEGAL ASSISTANCE FUND - Mr. Parks moved to renew our membership with the KASB Legal Department for the 13 - 14 year with the cost at \$1,650, seconded by Mr. Mitchell. MOTION CARRIED 5-0

USDA FRESH FRUIT & VEGETABLE PROGRAM - Mr. Walrod moved, seconded by Mr. Parks to accept \$10,100 from USDA for the fresh fruit & vegetable program. MOTION CARRIED 5-0

STUDENT ACCIDENT INSURANCE - Mr. Mitchell moved, seconded by Mr. Gilmore to approve the student accident insurance proposal submitted by Walrod Insurance for \$8,522. MOTION CARRIED 5-0

KASB RECOMMENDED POLICIES - Mr. Parks moved, seconded by Mr. Walrod to approve the first reading of BBC, FC, GAAE, GAAF, GACCA, GANA, GAOC, GAOF, IIBGA, IIBGC, JBC, JCDA, JDDC, JGEC, JGFF, JRB, KGC, KGD, and KN. MOTION CARRIED 5-0

MIGRANT FAMILY LITERACY GRANT - Mr. Mitchell moved, seconded by Mr. Gilmore to accept the migrant family literacy grant in the amount of \$52,000. MOTION CARRIED 5-0

PAT GRANT - Mr. Walrod moved, seconded by Mr. Parks to accept the PAT grant in the amount of \$29,117. MOTION CARRIED 5-0

MIDDLE SCHOOL CHEERLEADING FUNDRAISER - After discussion, the board decided to enforce the 2 fundraisers rule. Request was denied.

NEGOTIATED AGREEMENT - Mr. Gilmore moved, seconded by Mr. Walrod to approve the 13 - 14 negotiated agreement. MOTION CARRIED 5-0

BOARD OF EDUCATION TOOK A 5-MINUTE BREAK FROM 8:08 p.m. – 8:13 p.m.

EXECUTIVE SESSION PERSONNEL – Mr. Walrod moved the Board go to executive session for the purpose of discussing personnel matters for ten (10) minutes from 8:13 p.m. until 8:23 p.m. with Mrs. Crowell. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Parks. MOTION CARRIED 5-0

President Anderson called the meeting back to regular session at 8:23 p.m.

PERSONNEL EMPLOYMENT - Mr. Parks moved, seconded by Mr. Gilmore to approve Jalen Espinoza as summer technology help at \$8.00. MOTION CARRIED 5-0

Mr. Parks moved, seconded by Mr. Gilmore to approve the CATS wages. MOTION CARRIED 5-0

Mr. Parks moved, seconded by Mr. Walrod to approve the migrant and migrant family literacy wages. MOTION CARRIED 5-0

Mr. Parks moved, seconded by Mr. Mitchell to approve a raise for all classified staff and administrators of 5.5%. MOTION CARRIED 5-0

Mr. Parks moved, seconded by Mr. Mitchell to add an additional \$1000 to the base salary schedule and all corresponding salary steps. This is in addition to the initial \$1000 to the base salary schedule contained in the initial Tentative Agreement. MOTION CARRIED 5-0

AUDITOR – Mr. Mitchell moved, seconded by Mr. Walrod to approve the auditor contract with Hay, Rice and Associates at an estimated cost of \$12,100. MOTION CARRIED 5-0.

APPOINT BOARD MEMBER - Mr. Walrod moved, seconded by Mr. Mitchell to appoint Chris Scott to the unexpired term held by Jeff Weaver. MOTION CARRIED 5-0

CASH BALANCES - Mrs. Crowell presented the ending cash balances required by state law.
INFORMATION ITEM

Mr. Mitchell moved, seconded by Mr. Walrod to adjourn the meeting at 8:29 p.m. MOTION CARRIED 5-0.

APPROVED: _____
Ronnie Anderson, President

Lorna Herrman, Clerk