

UNIFIED SCHOOL DISTRICT #218
BOARD OF EDUCATION
Unofficial

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 11, 2016 IN THE DISTRICT OFFICE

MEMBERS PRESENT:

Ronnie Anderson – President
Kenny Parks – Vice President
Matt Higgins
Chris Scott
Boyd Shaw
Chris McCammon
Shan Hanes

OTHERS PRESENT:

Rex Richardson, Superintendent
Sandy Higgins, Clerk
Chris Hattabaugh, HS Principal
Lynn Thrall, ES Principal
Antonia Villa, PRA Principal

OTHERS IN ATTENDANCE: Carla Blackmore, Travis Johnson

President Anderson called the annual meeting to order at 7:15 p.m.

AGENDA – Mr. Shaw moved to approve the agenda as presented, seconded by Mr. Scott. MOTION CARRIED 4-0

REORGANIZATION OF THE BOARD

PRESIDENT - Mr. Scott moved to elect Ronnie Anderson as President of the Board for the 16 - 17 term, seconded by Mr. McCammon. MOTION CARRIED 7-0

VICE PRESIDENT – Mr. Hanes moved to elect Kenny Parks as Vice President for the 16 – 17 term, seconded by Mr. Shaw. MOTION CARRIED 7-0

CLERK – Mr. Hanes moved to appoint Sandy Higgins as Clerk of the Board for the 16 - 17 term, seconded by Mr. Scott. MOTION CARRIED 7-0

DEPUTY CLERK - Mr. Higgins moved to retain Mr. Thrall as Deputy Clerk for the Board for the 16 - 17 term, seconded by Mr. Hanes. MOTION CARRIED 7-0

TREASURER - Mr. McCammon moved to retain Tonya Parks as the Treasurer for the 16 - 17 term, seconded by Mr. Scott. MOTION CARRIED 7-0

DEPUTY TREASURER – Mr. Parks moved to retain Debbie White as Deputy Treasurer for the 16 - 17 term, seconded by Mr. Shaw. MOTION CARRIED 7-0

MEETING PLACE AND TIME – Mr. McCammon moved, seconded by Mr. Scott to adopt the 2nd Monday of each month at 7:30 p.m. with July beginning @ 7:15 pm at the District Office. MOTION CARRIED 7-0

OFFICIAL DEPOSITORIES AND SIGNATURES – Mr. Scott moved to approve signature cards for Now Checking, Sandy Higgins, Tonya Parks, Board President, Vice President; USD #218 Petty Cash, Rex Richardson, Sandy Higgins, Tonya Parks; HS Activity, Chris Hattabaugh, Deb White, Sandy Higgins; MS Activity, Diane Finn, Ashley Gonzalez, Sandy Higgins; ES Activity, Lynn Thrall, Megan Frownfelter, and Sandy Higgins, seconded by Mr. Shaw and to appoint Colorado East Bank & Trust of Elkhart and First National Bank of Elkhart as official depositories for USD monies for the 16 - 17 fiscal year with idle funds to be bid for investments. MOTION CARRIED 7-0

OFFICIAL NEWSPAPER - Mr. Higgins moved, seconded by Mr. Hanes, to continue with the Tri State News as the official newspaper for the 16 - 17 fiscal year. MOTION CARRIED 7-0

SCHOOL ATTORNEY - Mr. McCammon moved, seconded by Mr. Parks, to use the services of Wayne Tate of Tate & Kitzke L.L.C. as the official school attorney for the 16 - 17 school term. MOTION CARRIED 7-0

SCHOOL AUDITOR – Mr. Scott moved, seconded by Mr. McCammon, to retain Hay, Rice & Associates as the school auditor for the 16 - 17 term. MOTION CARRIED 7-0

HPEC REPS – Mr. Shaw moved to appoint Chris McCammon as the board representative to the HPEC with all other members being alternates, seconded by Mr. Hanes. MOTION CARRIED 7-0

DESIGNATE FREEDOM OF INFORMATION OFFICER – Mr. Scott moved, seconded by Mr. Hanes to designate Mr. Richardson, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 7-0

DESIGNATE CUSTODIAN OF RECORDS – Mr. Scott moved, seconded by Mr. Higgins to appoint Sandy Higgins as the Custodian of Records for the District. MOTION CARRIED 7-0

1116-HOUR POLICY – Mr. Parks moved, seconded by Mr. Shaw to adopt the 1116-hour policy for the 16 - 17 school term. MOTION CARRIED 7-0

STATE/FEDERAL PROGRAMS DIRECTOR – Mr. Scott moved to designate Rex Richardson as director of state and federal programs, i.e. Title IX, Title VI and Section 506, seconded by Mr. Hanes. MOTION CARRIED 7-0

TRUANCY OFFICERS - Mr. Hanes moved, seconded by Mr. McCammon to designate building principals, Chris Hattabaugh, Diane Finn, Lynn Thrall, Antonia Villa, and Jerald Rash as truancy officers for the 16 - 17 school term. MOTION CARRIED 7-0

AUTHORIZED REPRESENTATIVE FOR FOOD SERVICE – Mr. Shaw moved to designate Wanda Ray as food authorized representative for the 15 - 16 year, seconded by Mr. McCammon. MOTION CARRIED 7-0

FOOD SERVICE DIRECTOR - Mr. Hanes moved, seconded by Mr. Shaw, to appoint Wanda Ray as the State Food Service Director for the 16 – 17 year. MOTION CARRIED 7-0

KPERS REPRESENTATIVE – Mr. Parks moved, seconded by Mr. Hanes, to designate Sandy Higgins as the district's KPERS representative. MOTION CARRIED 7-0

COORDINATOR OF HOMELESS CHILDREN – Mr. Scott moved, seconded by Mr. Hanes to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 7-0.

DESTRUCTION OF OLD RECORDS – Mr. Scott moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical, Student Records, and old budgets; and keep all personnel files and student transcripts indefinitely, seconded by Mr. McCammon. MOTION CARRIED 7-0

SCHOOL LUNCH PRICES – Mr. McCammon moved to increase meals to be in line with the state. Student meals for lunches, 4-Yr Olds \$2.15; K-4 \$2.15; 5-12, \$2.25; and Adult meals \$3.50, with breakfast program 4-Yr Olds \$1.40; K-4 \$1.40; 5-12 \$1.40, adult \$2.05, with regular milk at \$.35, seconds on the main dish at \$1.00. Reduced meals unchanged. Seconded by Mr. Shaw. MOTION CARRIED 7-0

MILEAGE RATE – Mr. Scott moved to approve the mileage rate of \$.54 for the 16 – 17 school year to be in line with the state, seconded by Mr. Shaw. MOTION CARRIED 7-0

PETTY CASH LIMITS – Mr. Hanes moved to retain the current limits of \$50.00 for HS/MS/ES/PRA petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Higgins. MOTION CARRIED 7-0

TREASURER FOR BUILDING ACTIVITY FUNDS – Mr. Scott moved to designate building activity treasurers as Debbie White, HS; Ashley Gonzalez, MS; and Megan Frownfelter, ES seconded by Mr. McCammon. MOTION CARRIED 7-0

ACTIVITY ACCOUNT AUTHORIZATION - Mr. Scott moved authorization for HS, MS, and ES to each have activity accounts. Seconded by Mr. McCammon. MOTION CARRIED 7-0

EARLY PAYMENT OF CLAIMS – Mr. McCammon moved, seconded by Mr. Hanes to approve authorization of early payment of claims. MOTION CARRIED 7-0

RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP) – Mr. Hanes moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2017. Seconded by Mr. Scott. MOTION CARRIED 7-0

DESIGNATE INCLEMENT WEATHER MAKE UP DAYS - Mr. Higgins moved, seconded by Mr. Hanes to set March 20 and 21, 2017 as inclement weather make-up days. MOTION CARRIED 7-0

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES – Mr. Parks moved, seconded by Mr. Scott to rescind all policy statements found in the board minutes and adopt the Board Policy Book as presented. MOTION CARRIED 7-0

APPOINT KASB GOVERNMENTAL RELATIONS NETWORK MEMBER – Mr. McCammon moved, seconded by Mr. Higgins to appoint Chris Scott to the KASB Governmental Relations Network. MOTION CARRIED 7-0

ADJOURN ANNUAL MEETING AT 7:25 P.M.

President Anderson called the regular July meeting to order at 7:25 p.m.

AGENDA – Mr. Scott moved to approve the agenda as submitted, seconded by Mr. Hanes. MOTION CARRIED 7-0

MINUTES - The minutes of the June 27th special meeting, and the June 13th regular meeting were read by members for approval. Mr. Hanes moved to approve the minutes as read. Seconded by Mr. Shaw. MOTION CARRIED 7-0

TREASURER'S REPORT - The July bills were presented for approval. Mr. Scott moved, seconded by Mr. Hanes to pay the bills as presented. MOTION CARRIED 7-0

NO PUBLIC COMMENTS

COMMUNICATIONS – A card was received from the Southwest Plains Regional Service Center congratulating the District for all 3 schools receiving the 21st Century After School Grant.

PUBLICATION OF DISTRICT BUDGET - Mr. Hanes moved, seconded by Mr. Scott to approve the publication of the 2016-2017 budget at an enrollment figure no higher than 500 students in brick and mortar and 690 students in virtual. MOTION CARRIED 7-0

KASB MEMBERSHIP – Mr. Higgins moved, seconded by Mr. Hanes to renew our membership in KASB at the cost of \$8,273.00 for the 16 – 17 term. MOTION CARRIED 7-0

KASB LEGAL ASSISTANCE SERVICE – Mr. Scott moved to renew our membership with the KASB Legal Department for the 16 - 17 year with the cost at \$1,650, seconded by Mr. Shaw. MOTION CARRIED 7-0

NEGOTIATED AGREEMENT - Mr. McCammon moved, seconded by Mr. Shaw to approve the 16 - 17 negotiated agreement changes proposed by Mr. Tate, Chief Negotiator. MOTION CARRIED 7-0

APPOINT NEW RECREATION COMMISSION BOARD MEMBER – Mr. Shaw moved, seconded by Mr. McCammon to appoint Dennis Burton to the open Recreation Board position. MOTION CARRIED 7-0

DONATIONS- Mr. Scott moved, seconded by Mr. McCammon to accept the donation from Epic Touch Company for \$500.00 for the Sandhill Orthopedic Sports Medicine Program. MOTION CARRIED 7-0

EXECUTIVE SESSION PERSONNEL – Mr. Parks moved the Board go to executive session for the purpose of discussing personnel matters for ten (10) minutes from 7:32 p.m. until 7:42 p.m. with Mr. Richardson. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Higgins. MOTION CARRIED 7-0

President Anderson called the meeting back to regular session at 7:42 p.m.

Mr. Hanes moved the Board return to executive session for an additional five (5) minutes from 7:42 p.m. to 7:47 p.m. Seconded by Mr. Shaw. MOTION CARRIED 7-0

President Anderson called the meeting back to regular session at 7:47 p.m.

PERSONNEL EMPLOYMENT - Mr. Scott moved, seconded by Mr. Hanes to approve the resignation of Travis Johnson, High School Science Teacher and High School Track Coach and waive the late resignation penalty. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Higgins to approve the resignation of Emmanuel Moreno, summer maintenance/grounds. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Hanes to hire Lane Whisennand, summer maintenance/grounds at \$7.25/hour. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Parks to hire Loricet Capote, Middle School Custodian at \$8.50/hour. MOTION CARRIED 7-0

Mr. Scott moved, seconded by Mr. Hanes to approve supplemental contract for Jesse Espinoza, middle school assistant football coach. MOTION CARRIED 7-0

FOOTBALL CAMP IN PRATT, KS - Mr. Scott moved, seconded by Mr. Scott to approve the football team to travel to Pratt, KS and spend the night for the scrimmages. They will pay their own expenses for the trip, but may use the school suburbans.

SUPERINTENDANT REPORT – Mr. Richardson shared a bid from Flooring America and discussed some possible flooring projects for the summer.

The back to school picnic will be held on Monday, August 15 at 7:00 p.m.

Mr. Higigns moved, seconded by Mr. Shaw to adjourn the meeting at 8:04 p.m. MOTION CARRIED 7-0.

APPROVED: _____

R. L. Anderson, President

Sandy Higgins, Clerk