

UNIFIED SCHOOL DISTRICT #218
BOARD OF EDUCATION
Unofficial

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 13, 2015 IN THE DISTRICT OFFICE

MEMBERS PRESENT:

Ronnie Anderson – President
Matt Higgins
Chris Scott
Boyd Shaw

OTHERS PRESENT:

Rex Richardson, Superintendent
Lorna Herrman, Clerk
Diane Finn, MS Principal
Lynn Thrall, ES Principal

OTHERS IN ATTENDANCE: Cliff Blackmore

President Anderson called the annual meeting to order at 7:15 p.m.

AGENDA – Mr. Shaw moved to approve the agenda as presented, seconded by Mr. Scott. MOTION CARRIED 4-0

REORGANIZATION OF THE BOARD

PRESIDENT - Mr. Shaw moved to elect Ronnie Anderson as President of the Board for the 15 - 16 term, seconded by Mr. Scott. MOTION CARRIED 4-0

VICE PRESIDENT – Mr. Shaw moved to elect Kenny Parks as Vice President for the 15 – 16 term, seconded by Mr. Scott. MOTION CARRIED 4-0

CLERK – Mr. Shaw moved to retain Lorna Herrman as Clerk of the Board for the 15 - 16 term, seconded by Mr. Scott. MOTION CARRIED 4-0

DEPUTY CLERK - Mr. Shaw moved to retain Mr. Thrall as Deputy Clerk for the Board for the 15 - 16 term, seconded by Mr. Scott. MOTION CARRIED 4-0

TREASURER - Mr. Shaw moved to retain Tonya Parks as the Treasurer for the 15 - 16 term, seconded by Mr. Scott. MOTION CARRIED 4-0

DEPUTY TREASURER – Mr. Shaw moved to retain Debbie White as Deputy Treasurer for the 15 - 16 term, seconded by Mr. Scott. MOTION CARRIED 4-0

MEETING PLACE AND TIME – Mr. Shaw moved, seconded by Mr. Scott to adopt the 2nd Monday of each month at 7:30 p.m. with July beginning @ 7:15 pm at the District Office. MOTION CARRIED 4-0

OFFICIAL DEPOSITORIES AND SIGNATURES – Mr. Scott moved to approve signature cards for Now Checking, Lorna Herrman, Tonya Parks, Board President, Vice President; USD #218 Petty Cash,

Rex Richardson, Lorna Herrman, Tonya Parks; HS Activity, Chris Hattabaugh, Deb White, Lorna Herrman; MS Activity, Diane Finn, Ashley Gonzalez, Lorna Herrman; ES Activity, Lynn Thrall, Megan Frownfelter, and Lorna Herrman, seconded by Mr. Shaw and to appoint Colorado East Bank & Trust of Elkhart and First National Bank of Elkhart as official depositories for USD monies for the 15 - 16 fiscal year with idle funds to be bid for investments. MOTION CARRIED 4-0

OFFICIAL NEWSPAPER - Mr. Scott moved, seconded by Mr. Shaw, to continue with the Tri State News as the official newspaper for the 15 - 16 fiscal year. MOTION CARRIED 4-0

SCHOOL ATTORNEY - Mr. Scott moved, seconded by Mr. Shaw, to use the services of Wayne Tate of Tate & Kitzke L.L.C. as the official school attorney for the 15 - 16 school term. MOTION CARRIED 4-0

SCHOOL AUDITOR – Mr. Scott moved, seconded by Mr. Shaw, to retain Hay, Rice & Associates as the school auditor for the 15 - 16 term. MOTION CARRIED 4-0

HPEC REPS – Mr. Shaw moved to appoint Chris McCammon as the board representative to the HPEC with all other members being alternates, seconded by Mr. Scott. MOTION CARRIED 4-0

DESIGNATE FREEDOM OF INFORMATION OFFICER – Mr. Shaw moved, seconded by Mr. Scott to designate Mr. Richardson, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 4-0

DESIGNATE CUSTODIAN OF RECORDS – Mr. Scott moved, seconded by Mr. Shaw to appoint Lorna Herrman as the Custodian of Records for the District. MOTION CARRIED 4-0

1116-HOUR POLICY – Mr. Higgins moved, seconded by Mr. Scott to adopt the 1116-hour policy for the 15 - 16 school term. MOTION CARRIED 4-0

STATE/FEDERAL PROGRAMS DIRECTOR – Mr. Scott moved to designate Rex Richardson as director of state and federal programs, i.e. Title IX, Title VI and Section 506, seconded by Mr. Shaw. MOTION CARRIED 4-0

TRUANCY OFFICERS - Mr. Higgins moved, seconded by Mr. Shaw to designate building principals, Chris Hattabaugh, Diane Finn, Lynn Thrall, and Jerald Rash as truancy officers for the 15 - 16 school term. MOTION CARRIED 4-0

HEARING OFFICER FOR FOOD SERVICE – Mr. Shaw moved to designate Mr. Richardson as food service hearing officer for the 15 - 16 year, seconded by Mr. Scott. MOTION CARRIED 4-0

FOOD SERVICE DIRECTOR - Mr. Scott moved, seconded by Mr. Shaw, to appoint Wanda Ray as the State Food Service Director for the 15 – 16 year. MOTION CARRIED 4-0

KPERS REPRESENTATIVE – Mr. Higgins moved, seconded by Mr. Scott, to designate Lorna Herrman as the district's KPERS representative. MOTION CARRIED 4-0

COORDINATOR OF HOMELESS CHILDREN – Mr. Shaw moved, seconded by Mr. Higgins to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 4-0.

DESTRUCTION OF OLD RECORDS – Mr. Shaw moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical, Student Records, and old budgets; and keep all personnel files and student transcripts indefinitely, seconded by Mr. Higgins. MOTION CARRIED 4-0

SCHOOL LUNCH PRICES – Mr. Shaw moved to increase meals to be in line with the state. Student meals for lunches, 4-Yr Olds \$2.10; K-4 \$2.10; 5-12, \$2.20; and Adult meals \$3.45, reduced meals \$.40 with breakfast program 4-Yr Olds \$1.40; K-4 \$1.40; 5-12 \$1.40, adult \$2.00, reduced meals \$.40 with regular milk at \$.35, seconds at \$.50. Seconded by Mr. Scott. MOTION CARRIED 4-0

MILEAGE RATE – Mr. Higgins moved to approve the mileage rate of \$.57 for the 15 – 16 school year to be in line with the state, seconded by Mr. Shaw. MOTION CARRIED 4-0

PETTY CASH LIMITS – Mr. Scott moved to retain the current limits of \$50.00 for HS/MS/ES/PRA petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Shaw. MOTION CARRIED 4-0

TREASURER FOR BUILDING ACTIVITY FUNDS – Mr. Scott moved to designate building activity treasurers as Debbie White, HS; Ashley Gonzalez, MS; and Megan Frownfelter, ES seconded by Mr. Higgins. MOTION CARRIED 4-0

ACTIVITY ACCOUNT AUTHORIZATION - Mr. Shaw moved authorization for HS, MS, and ES to each have activity accounts. Seconded by Mr. Higgins. MOTION CARRIED 4-0

EARLY PAYMENT OF CLAIMS – Mr. Scott moved, seconded by Mr. Shaw to approve authorization of early payment of claims. MOTION CARRIED 4-0

RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP) – Mr. Scott moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2016. Seconded by Mr. Shaw. MOTION CARRIED 4-0

DESIGNATE INCLEMENT WEATHER MAKE UP DAYS - Mr. Higgins moved, seconded by Mr. Shaw to set March 14 and 15, 2016 as inclement weather make-up days. MOTION CARRIED 4-0

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES – Mr. Higgins moved, seconded by Mr. Shaw to rescind all policy statements found in the board minutes and adopt the Board Policy Book as presented. MOTION CARRIED 4-0

APPOINT KASB GOVERNMENTAL RELATIONS NETWORK MEMBER – Mr. Shaw moved, seconded by Mr. Higgins to appoint Chris Scott to the KASB Governmental Relations Network. MOTION CARRIED 4-0

ADJOURN ANNUAL MEETING AT 7:25 P.M.

President Anderson called the regular July meeting to order at 7:25 p.m.

AGENDA – Mr. Scott moved to approve the agenda as submitted, seconded by Mr. Shaw. MOTION CARRIED 4-0

MINUTES - The minutes of the June 27th special meeting, and the June 8th regular meeting were read by members for approval. Mr. Scott moved to approve the minutes as read. Seconded by Mr. Shaw. MOTION CARRIED 4-0

TREASURER'S REPORT - The July bills were presented for approval. Mr. Scott moved, seconded by Mr. Shaw to pay the bills as presented. MOTION CARRIED 4-0

NO PUBLIC COMMENTS

NO COMMUNICATIONS

APPOINT NEW BOARD MEMBER – Mr. Scott moved, seconded by Mr. Shaw to table appointing a new board member to the special meeting on July 20th at 7:00 p.m. MOTION CARRIED 4-0

ORGANIZATIONAL CHART - Mr. Shaw moved, seconded by Mr. Higgins to approve the organizational chart. MOTION CARRIED 4-0

HANDBOOK CHANGES – Mr. Scott moved, seconded by Mr. Shaw to approve the changes made to the elementary, middle, high school, and PRA faculty and student handbooks, athletic handbook, and classified handbooks. MOTION CARRIED 4-0

PUBLICATION OF DISTRICT BUDGET - Mr. Shaw moved, seconded by Mr. Scott to publish the 15 - 16 budget at an enrollment figure of no higher than 500 students and 650 virtual students. MOTION CARRIED 4-0

KASB MEMBERSHIP - Mr. Scott moved, seconded by Mr. Shaw to renew our membership with KASB at a cost of \$8,273 for the 15 - 16 term. MOTION CARRIED 4-0

KASB LEGAL ASSISTANCE FUND – Mr. Scott moved to renew our membership with the KASB Legal Department for the 15 - 16 year with the cost at \$1,650, seconded by Mr. Shaw. MOTION CARRIED 4-0

NEGOTIATED AGREEMENT - Mr. Shaw moved, seconded by Mr. Scott to approve the 15 - 16 negotiated agreement. MOTION CARRIED 4-0

EXECUTIVE SESSION PERSONNEL – Mr. Shaw moved the Board go to executive session for the purpose of discussing personnel matters for fifteen (15) minutes from 7:32 p.m. until 7:47 p.m. with Mr. Richardson. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Scott. MOTION CARRIED 4-0

President Anderson called the meeting back to regular session at 7:47 p.m.

Mr. Scott moved the Board return to executive session for an additional ten (10) minutes from 7:47 p.m. to 7:57 p.m. Seconded by Mr. Shaw. MOTION CARRIED 4-0

President Anderson called the meeting back to regular session at 7:57 p.m.

Mr. Scott moved the Board return to executive session for an additional five (5) minutes from 7:57 p.m. to 8:02 p.m. Seconded by Mr. Shaw. MOTION CARRIED 4-0

President Anderson called the meeting back to regular session at 8:02 p.m.

PERSONNEL EMPLOYMENT - Mr. Scott moved, seconded by Mr. Shaw to approve the resignation of Joe Cimijotti, middle school social studies teacher. MOTION CARRIED 4-0

Mr. Scott moved, seconded by Mr. Higgins to approve the resignation of Vivian Britt, high school custodian. MOTION CARRIED 4-0

Mr. Scott moved, seconded by Mr. Shaw to approve the resignation of Teresa Carter, sophomore class sponsor. MOTION CARRIED 4-0

Mr. Scott moved, seconded by Mr. Shaw to approve the resignation of Jonetta Forbes, elementary aide. MOTION CARRIED 4-0

Mr. Scott moved, seconded by Mr. Shaw to approve Lauren Martin, 6th grade teacher. MOTION CARRIED 4-0

Mr. Scott moved, seconded by Mr. Higgins to approve supplemental contracts for Thane O'Hair, middle school assistant football coach; Debbie Bowker and LaTrina Clinkingbeard, middle school cheerleading coaches; Teresa Carter, Key Club sponsor; and Cliff Blackmore, assistant high school football coach. MOTION CARRIED 4-0

Mr. Shaw moved, seconded by Mr. Higgins to adjourn the meeting at 8:07 p.m. MOTION CARRIED 4-0.

APPROVED: _____

R. L. Anderson, President

Lorna Herrman, Clerk