

# Unified School District #218-Elkhart Schools



Classified Application for Employment  
Classified Personnel  
(An Equal Opportunity Employer)

USD #218  
Box 999  
150 Wildcat Ave  
Elkhart, KS  
67950  
Phone: 620.697.2195  
Fax: 620.697.2607  
www.usd218.org

Date:

Name:

Address:

State/Province:

Zip/Postal Code:

SS Number:

Home Phone:

Cell Phone:

Are you over the age of 18?  yes  no

Specific Position(s) Applied for:

## Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School			
College or University			
Business or Trade			
Other			

## Work Experience

1.

Name of Employer:

Name of last supervisor:

Dates of employment:  
From:  To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you were under this employment:

**2.**

**Name of Employer:**

**Name of last supervisor:**

**Dates of employment:**

**From:**  **To:**

**Complete Address:**

**Phone #:**

**Last job title:**

**Reason for Leaving (be specific):**

**List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you were under this employment:**

**3.**

**Name of Employer:**

**Name of last supervisor:**

**Dates of employment:**

**From:**  **To:**

**Complete Address:**

**Phone #:**

**Last job title:**

**Reason for Leaving (be specific):**

**List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you were under this employment:**

**Do you have any relatives who work for the District or who serve on the Board of Education?**       **yes**       **no**

If yes, please state their names and your relationship:

Moral turpitude is an act of baseness, vileness, or depravity in the private and social duties which a person owes another member of society or society in general and to which is contrary to the accepted rule of right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling and indecency with a minor. Have you even been convicted of or pled guilty to *nolo contendere* to a felony or any offense involving moral turpitude?

**yes**       **no**

If yes, please explain:

Conviction of a crime is not an automatic bar to employment.

Have you ever been dismissed or asked to resign from employment?  yes  no

If yes, please explain:

Are you aware of any reason you would not be able to perform duties set out in the job description for the position for which you are applying?  yes  no

If yes, please explain:

## References

Name	Position	Address	Telephone

**Use this space to list any additional information regarding your knowledge, skill, and experience relative to the job for which you are applying:**

# AGREEMENT

I agree to the following:

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, terminated.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.
5. I agree to observe all rules, regulations and policies of the district now in force and effect or as they may change during my employment if I am hired by the district.
6. I understand and agree that the board has the option of doing a criminal history records check. The board can terminate employment if the results of the criminal history records check reveal that the employee has been convicted of any offenses specified in law.

Signed By

Current Date