

UNIFIED SCHOOL DISTRICT #218
BOARD OF EDUCATION
Unofficial

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 13, 2009 IN THE HIGH SCHOOL LIBRARY.

MEMBERS PRESENT:

Ronnie Anderson, President
Joe Davidson
Phil Walrod
Mike Gilmore
Kenny Parks
Brian Mitchell
Jeff Weaver @ 6:34 p.m.

OTHERS PRESENT:

Nancy Crowell, Superintendent
Lorna Herrman, Clerk @ 6:50 p.m.
Lynn Thrall, Deputy Clerk, ES Principal
Rex Richardson, HS Principal @ 6:50 p.m.

OTHERS IN ATTENDANCE: Roseanna Volden, Joseph Ethridge, and Mandy Knight.

President Anderson called the annual meeting to order at 6:30 p.m.

AGENDA – Mr. Walrod moved to approve the agenda as presented, seconded by Mr. Davidson. MOTION CARRIED 6-0.

REORGANIZATION OF THE BOARD

PRESIDENT - Mr. Mitchell moved to elect Ronnie Anderson as President of the Board for the 09 - 10 term, seconded by Mr. Walrod. MOTION CARRIED 6-0

VICE PRESIDENT – Mr. Gilmore moved to elect Joe Davidson as Vice President for the 09 – 10 term, seconded by Mr. Walrod. MOTION CARRIED 6-0

CLERK – Mr. Parks moved to retain Lorna Herrman as Clerk of the Board for the 09 - 10 term, seconded by Mr. Davidson. MOTION CARRIED 6-0

DEPUTY CLERK - Mr. Davidson moved to retain Mr. Thrall as Deputy Clerk for the Board for the 09 - 10 term, seconded by Mr. Mitchell. MOTION CARRIED 6-0

TREASURER - Mr. Walrod moved to retain Christie Dixon as the Treasurer for the 09 - 10 term, seconded by Mr. Parks. MOTION CARRIED 6-0

DEPUTY TREASURER - Mr. Davidson moved to retain Debbie Coen as Deputy Treasurer for the 09 - 10 term, seconded by Mr. Walrod. MOTION CARRIED 6-0

MEETING PLACE AND TIME - Mr. Mitchell moved, seconded by Mr. Davidson to adopt the 2nd Monday of each month at 7:30 p.m., with July beginning @ 6:30 pm at the High School Library. MOTION CARRIED 6-0

OFFICIAL DEPOSITORIES AND SIGNATURES - Mr. Walrod moved to approve signature cards for Now Checking, Lorna Herrman, Christie Dixon, Board President, Vice President; USD #218 Petty Cash, Nancy Crowell, Lorna Herrman, Christie Dixon; HS Activity, Rex Richardson, Deb White, Lorna Herrman; MS Activity, Mark Lackey, Ashley Gonzalez, Lorna Herrman; ES Activity, Lynn Thrall, Debbie Coen and Lorna Herrman, seconded by Mr. Davidson and to continue with First National Bank Elkhart as official depository for USD monies for the 09 - 10 fiscal year with idle funds to be bid for investments. MOTION CARRIED 6-0

OFFICIAL NEWSPAPER - Mr. Weaver moved, seconded by Mr. Parks, to continue with the Tri State News as the official newspaper for the 09 - 10 fiscal year. MOTION CARRIED 7-0

SCHOOL ATTORNEY - Mr. Mitchell moved, seconded by Mr. Gilmore, to use the services of Wayne Tate of Tate & Kitzke L.L.C. as the official school attorney for the 09 - 10 school term. MOTION CARRIED 7-0

SCHOOL AUDITOR - Mr. Weaver moved, seconded by Mr. Mitchell, to retain Hay, Rice & Associates as the school auditor for the 09 - 10 term. MOTION CARRIED 7-0

HPEC REPS - Mr. Walrod moved to appoint Mike Gilmore as the board representative to the HPEC with all other members being alternates, seconded by Mr. Parks. MOTION CARRIED 7-0

DESIGNATE FREEDOM OF INFORMATION OFFICER - Mr. Parks moved, seconded by Mr. Davidson to designate Mrs. Crowell, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 7-0

DESIGNATE CUSTODIAN OF RECORDS - Mr. Gilmore moved, seconded by Mr. Mitchell to appoint Lorna Herrman as the Custodian of Records for the District. MOTION CARRIED 7-0

1116 HOUR POLICY – Mr. Davidson moved, seconded by Mr. Walrod to adopt the 1116 hour policy for the 09 - 10 school term. MOTION CARRIED 7-0

STATE/FEDERAL PROGRAMS DIRECTOR – Mr. Parks moved to designate Nancy Crowell as director of state and federal programs, i.e. Title IX, Title VI and Section 506, seconded by Mr. Davidson. MOTION CARRIED 7-0

TRUANCY OFFICERS FOR 09 - 10 - Mr. Davidson moved, seconded by Mr. Parks to designate building principals, Rex Richardson, Mark Lackey, Lynn Thrall, and Sherri Hurn as truancy officers for the 09 - 10 school term. MOTION CARRIED 7-0

HEARING OFFICER FOR FOOD SERVICE – Mr. Mitchell moved to designate Mrs. Crowell as food service hearing officer for the 09 - 10 year, seconded by Mr. Gilmore. MOTION CARRIED 7-0

FOOD SERVICE DIRECTOR - Mr. Walrod moved, seconded by Mr. Weaver, to appoint Wanda Ray as the State Food Service Director for the 09 – 10 year. MOTION CARRIED 7-0

KPERS REPRESENTATIVE – Mr. Gilmore moved, seconded by Mr. Weaver, to designate Lorna Herrman as the district's KPERS representative. MOTION CARRIED 7-0

COORDINATOR OF HOMELESS CHILDREN – Mr. Mitchell moved, seconded by Mr. Walrod to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 7-0.

DESTRUCTION OF OLD RECORDS – Mr. Davidson moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical and old budgets; and keep all personnel files indefinitely, seconded by Mr. Walrod. MOTION CARRIED 7-0

SCHOOL LUNCH PRICES – Mr. Davidson moved to maintain the 08 – 09 meal fees for the 09 - 10 term student meals for lunches, K-4 \$1.70; 5-12, \$1.75; and Adult meals \$3.00, reduced meals .40 with breakfast program K-4 \$1.25; 5-12 \$1.25, adult \$1.70, reduced meals .30 with regular milk at .30 with the addition of 3 & 4 yr olds breakfast .75 and lunch \$1.00. Seconded by Mr. Walrod. MOTION CARRIED 7-0

MILEAGE RATE – Mr. Walrod moved to approve the mileage rate of .55 for the 09 - 10 school year to be in line with the state, seconded by Mr. Weaver. MOTION CARRIED 7-0

PETTY CASH LIMITS – Mr. Gilmore moved to retain the current limits of \$50.00 for HS/MS/ES/PRA/ESC petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Parks. MOTION CARRIED 7-0

TREASURER FOR BUILDING ACTIVITY FUNDS – Mr. Walrod moved to designate building activity treasurers as Debbie White, HS; Ashley Gonzalez, MS; and Debbie Coen, ES seconded by Mr. Weaver. MOTION CARRIED 7-0

ACTIVITY ACCOUNT AUTHORIZATION - Mr. Mitchell moved authorization for HS, MS and ES to each have activity accounts. Seconded by Mr. Weaver. MOTION CARRIED 7-0

INSURANCE SCHEDULE – Mrs. Crowell updated the Board on the insurance schedule, vehicle, workers comp, medical and building/content insurance. DISCUSSION ITEM

EARLY PAYMENT OF CLAIMS – Mr. Mitchell moved, seconded by Mr. Weaver to approve authorization of early payment of claims. MOTION CARRIED 7-0

RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP) – Mr. Weaver moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2010. Seconded by Mr. Mitchell. MOTION CARRIED 7-0

DESIGNATE INCLEMENT WEATHER MAKE UP DAYS - Mr. Davidson moved, seconded by Mr. Parks to set March 15 and 16, 2010 as inclement weather make up days. MOTION CARRIED 7-0

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES – Mr. Walrod moved, seconded by Mr. Davidson to rescind all policy statements found in the board minutes and adopt the Board Policy Book as presented. MOTION CARRIED 7-0

APPOINT KASB GOVERNMENTAL RELATIONS NETWORK MEMBER – Mr. Gilmore moved, seconded by Mr. Mitchell to appoint Joe Davidson to the KASB Governmental Relations Network. MOTION CARRIED 7-0

ADJOURN ANNUAL MEETING AT 6:43 P.M.

President Anderson called the regular July meeting to order at 7:30 p.m.

AGENDA – Mr. Gilmore moved to approve the agenda with the following addition under new business D.I. 16. Practice Field Pressure Pump, seconded by Mr. Walrod. MOTION CARRIED 7-0

MINUTES - The minutes of the June 30th special meeting, and the June 8th regular meeting were read by members for approval. Mr. Parks moved to approve the minutes as read. Seconded by Mr. Gilmore. MOTION CARRIED 7-0

TREASURER'S REPORT - The July bills were presented for approval. Mr. Mitchell moved, seconded by Mr. Weaver to pay the bills as presented. MOTION CARRIED 7-0

NO PUBLIC COMMENTS

COMMUNICATIONS - Thank you notes were read from Claudine Davidson, Pat Anderson, Cindy Tevebaugh, Ashley Tevebaugh, Erika Parker, Michelle Prieto, Travis Dixon, Christie Dixon, Nancy Crowell, Penny Forbes, DeLane Boaldin, Kim Hoskinson, Karen Alexander, Deb White, Ashley Gonzalez, Amber Rose, and Kim Charles.

JOSEPH ETHRIDGE - Joseph Ethridge was selected as an ambassador for the after school programs. He has attended his first meeting in Nashville and reported to the Board on his experience. INFORMATIONAL ITEM

ACCEPT DONATIONS - Jennifer Sensley reported to the Board that because of the 2008 Farm Bill the county commissioners have voted to award USD #218 \$1,732 for use as the district sees fit. Mr. Mitchell moved, seconded by Mr. Weaver to accept the donation from the county commissioners. MOTION CARRIED 7-0

Mr. Parks moved, seconded by Mr. Davidson to accept a donation from High Plains Health Foundation for \$9,747 for the C.A.T.S. program. MOTION CARRIED 7-0

ESL CERTIFICATION - Mrs. Crowell asked for the Board's permission to continue to pay for the ESL certification classes from Fort Hays State University since those classes will be only offered on-line now and will cost more. The Board agreed to continue to pay for the classes from Fort Hays State University. DISCUSSION ITEM

DISTRICT ORGANIZATIONAL CHART - Mr. Gilmore moved, seconded by Mr. Davidson to approve the District Organization Chart as submitted. MOTION CARRIED 7-0

09 - 10 PUBLISHED BUDGET - Mr. Mitchell moved, seconded by Mr. Weaver to publish the 09 - 10 budget at an enrollment figure of no higher than 700 students. MOTION CARRIED 7-0.

APPROVE FIRST READING OF KASB RECOMMENDED POLICIES - Mr. Weaver moved, seconded by Mr. Walrod to approve the first reading of DC, GAAB, GAOE, GARI GARID, GCIA, IIBGA, JDDC, JGCBA, JGECA, KN, and MA policies as recommended by KASB. MOTION CARRIED 7-0

KASB MEMBERSHIP - Mr. Gilmore moved, seconded by Mr. Davidson to renew our membership with KASB at a cost of \$7,217 for the 09 - 10 term. MOTION CARRIED 7-0

KASB LEGAL ASSISTANCE FUND - Mr. Mitchell moved to renew our membership with the KASB Legal Department for the 09 - 10 year with the cost remaining at \$1,100, seconded by Mr. Parks. MOTION CARRIED 7-0

AUDITOR - Mr. Walrod moved, seconded by Mr. Parks to approve the auditor contract with Hay, Rice and Associates at an estimated cost of \$10,325. MOTION CARRIED 7-0.

NEGOTIATED AGREEMENT - Mr. Gilmore moved, seconded by Mr. Parks to approve the 09 - 10 Negotiated Agreement with \$1,600 pay adjustment and to fund all vertical and horizontal moves on the 2008-2009 salary schedule. MOTION CARRIED 7-0

E-MENTORING GRANT - Mr. Mitchell moved, seconded by Mr. Weaver to approve the E-Mentoring Grant for \$2,250. MOTION CARRIED 7-0

C.A.T.S. PROGRAM - Mr. Weaver moved, seconded by Mr. Walrod approve the C.A.T.S. program as presented. MOTION CARRIED 7-0

PRA/ECS ROOF - Mr. Mitchell moved, seconded by Mr. Weaver to redo the roof on the PRA/ECS building for \$19,170. MOTION CARRIED 7-0

EXECUTIVE SESSION PERSONNEL - Mr. Walrod moved the board go to executive session for the purpose of discussing personnel matters for fifteen (15) minutes from 7:50 p.m. until 8:05 p.m. with Mrs. Crowell. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Davidson. MOTION CARRIED 6 -0.

President Anderson called the meeting back to regular session at 8:05 p.m.

RESIGNATION - Mr. Weaver moved to accept the resignation of Susan Soltwedel-Carey, High School Cheerleader Sponsor. Seconded by Mr. Davidson. MOTION CARRIED 7-0

CONTRACTS – Mr. Weaver moved, seconded by Mr. Walrod, to approve ECS contracts for Robin Koonce, Counselor; Marcia Raines, French; and Antonia Villa, Spanish. MOTION CARRIED 7-0.

Mr. Weaver moved, seconded by Mr. Gilmore to approve the supplemental contracts as presented. MOTION CARRIED 7-0

Mr. Weaver moved, seconded by Mr. Gilmore to approve contracts for Sherri Hurn, Director of Distance Learning and PRA Principal, \$59,838.62; Mark Lackey, MS Principal, \$61,721.66; Rex Richardson, \$67,009.27; Lynn Thrall, \$72,322.09; Nancy Crowell, Superintendent, \$93,174.03 and to pay professional dues and family insurance policy for administrators. MOTION CARRIED 7-0

Mr. Weaver moved, seconded by Mr. Walrod to approve contracts for Sherri Hurn, PRA Principal \$7,500 and Dorothy Williams, PRA Director \$4,000. MOTION CARRIED 7-0

Mr. Weaver moved to approve a .17¢ an hour raise for all classified employees for the 2009-2010 year with the exception of bus drivers and the pianist, seconded by Mr. Mitchell. MOTION CARRIED 7-0

Mr. Weaver moved, seconded by Mr. Davidson to increase Rena' Witcher \$340 to \$24,960. MOTION CARRIED 7-0

PERSONAL LEAVE - Mr. Walrod moved, seconded by Mr. Gilmore to approve the personal leave as submitted. MOTION CARRIED 7-0

PRACTICE FIELD PRESSURE PUMP – The pressure pump on the practice football field is going to need to be replaced. It is estimated that it will cost around \$4,800. The Board told Mrs. Crowell to proceed with the replacement. DISCUSSION ITEM

Mr. Walrod moved, seconded by Mr. Davidson to adjourn the meeting at 8:15 p.m. MOTION CARRIED 7-0.

APPROVED: _____
Ronnie Anderson, President

Lorna Herrman, Clerk