

UNIFIED SCHOOL DISTRICT #218  
BOARD OF EDUCATION  
**Unofficial**

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 11, 2011 IN THE HIGH SCHOOL LIBRARY.

**MEMBERS PRESENT:**

Ronnie Anderson – President  
Kenny Parks  
Phil Walrod @ 7:08 p.m.  
Mike Gilmore @ 7:36 p.m.  
Jeff Weaver  
Joe Davidson  
Brian Mitchell

**OTHERS PRESENT:**

Nancy Crowell, Superintendent  
Lorna Herrman, Clerk  
Lynn Thrall, ES Principal

President Anderson called the annual meeting to order at 7:00 p.m.

**AGENDA** – Mr. Davidson moved to approve the agenda as presented, seconded by Mr. Parks. MOTION CARRIED 5-0

**REORGANIZATION OF THE BOARD**

**PRESIDENT** - Mr. Davidson moved to elect Ronnie Anderson as President of the Board for the 11 - 12 term, seconded by Mr. Mitchell. MOTION CARRIED 5-0

**VICE PRESIDENT** – Mr. Davidson moved to elect Kenny Parks as Vice President for the 11 – 12 term, seconded by Mr. Mitchell. MOTION CARRIED 5-0

**CLERK** – Mr. Weaver moved to retain Lorna Herrman as Clerk of the Board for the 11 - 12 term, seconded by Mr. Davidson. MOTION CARRIED 5-0

**DEPUTY CLERK** - Mr. Davidson moved to retain Mr. Thrall as Deputy Clerk for the Board for the 11 - 12 term, seconded by Mr. Weaver. MOTION CARRIED 5-0

**TREASURER** - Mr. Mitchell moved to appoint Tonya Parks as the Treasurer for the 11 - 12 term, seconded by Mr. Weaver. MOTION CARRIED 4-1 (Mr. Parks abstained)

**DEPUTY TREASURER** – Mr. Davidson moved to retain Debbie Coen as Deputy Treasurer for the 11 - 12 term, seconded by Mr. Weaver. MOTION CARRIED 5-0

**MEETING PLACE AND TIME** – Mr. Davidson moved, seconded by Mr. Parks to adopt the 2nd Monday of each month at 7:30 p.m., with the exception of October which will be the 3rd Monday of the month, with July beginning @ 7:00 pm at the High School Library. MOTION CARRIED 5-0

**OFFICIAL DEPOSITORIES AND SIGNATURES** – Mr. Davidson moved to approve signature cards for Now Checking, Lorna Herrman, Tonya Parks, Board President, Vice President; USD #218 Petty Cash, Nancy Crowell, Lorna Herrman, Tonya Parks; HS Activity, Rex Richardson, Deb White, Lorna Herrman; MS Activity, Diane Finn, Ashley Gonzalez, Lorna Herrman; ES Activity, Lynn Thrall, Debbie Coen and Lorna Herrman, seconded by Mr. Parks and to appoint Colorado East Bank & Trust Elkhart as official depository for USD monies for the 11 - 12 fiscal year with idle funds to be bid for investments. MOTION CARRIED 4-1 (Mr. Mitchell)

**OFFICIAL NEWSPAPER** - Mr. Mitchell moved, seconded by Mr. Davidson, to continue with the Tri State News as the official newspaper for the 11 - 12 fiscal year. MOTION CARRIED 6-0

**SCHOOL ATTORNEY** - Mr. Weaver moved, seconded by Mr. Parks, to use the services of Wayne Tate of Tate & Kitzke L.L.C. as the official school attorney for the 11 - 12 school term. MOTION CARRIED 6-0

**SCHOOL AUDITOR** – Mr. Walrod moved, seconded by Mr. Davidson, to retain Hay, Rice & Associates as the school auditor for the 11 - 12 term. MOTION CARRIED 6-0

**HPEC REPS** – Mr. Weaver moved to appoint Mike Gilmore as the board representative to the HPEC with all other members being alternates, seconded by Mr. Walrod. MOTION CARRIED 6-0

**DESIGNATE FREEDOM OF INFORMATION OFFICER** – Mr. Weaver moved, seconded by Mr. Davidson to designate Mrs. Crowell, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 6-0

**DESIGNATE CUSTODIAN OF RECORDS** – Mr. Weaver moved, seconded by Mr. Mitchell to appoint Lorna Herrman as the Custodian of Records for the District. MOTION CARRIED 6-0

**1116-HOUR POLICY** – Mr. Weaver moved, seconded by Mr. Parks to adopt the 1116-hour policy for the 11 - 12 school term. MOTION CARRIED 6-0

**STATE/FEDERAL PROGRAMS DIRECTOR** – Mr. Davidson moved to designate Nancy Crowell as director of state and federal programs, i.e. Title IX, Title VI and Section 506, seconded by Mr. Walrod. MOTION CARRIED 6-0

**TRUANCY OFFICERS** - Mr. Weaver moved, seconded by Mr. Mitchell to designate building principals, Rex Richardson, Diane Finn, and Lynn Thrall as truancy officers for the 11 - 12 school term. MOTION CARRIED 6-0

**HEARING OFFICER FOR FOOD SERVICE** – Mr. Weaver moved to designate Mrs. Crowell as food service hearing officer for the 11 - 12 year, seconded by Mr. Davidson. MOTION CARRIED 6-0

**FOOD SERVICE DIRECTOR** - Mr. Walrod moved, seconded by Mr. Davidson, to appoint Wanda Ray as the State Food Service Director for the 11 – 12 year. MOTION CARRIED 6-0

**KPERS REPRESENTATIVE** – Mr. Mitchell moved, seconded by Mr. Weaver, to designate Lorna Herrman as the district's KPERS representative. MOTION CARRIED 6-0

**COORDINATOR OF HOMELESS CHILDREN** – Mr. Parks moved, seconded by Mr. Davidson to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 6-0.

**DESTRUCTION OF OLD RECORDS** – Mr. Walrod moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical, Student Records, and old budgets; and keep all personnel files and student transcripts indefinitely, seconded by Mr. Parks. MOTION CARRIED 6-0

**SCHOOL LUNCH PRICES** – Mr. Davidson moved to increase meals to be in line with the state. Student meals for lunches, 4-Yr Olds \$1.25; K-4 \$1.75; 5-12, \$1.80; and Adult meals \$3.10, reduced meals \$.40 with breakfast program 4-Yr Olds \$1.00; K-4 \$1.30; 5-12 \$1.30, adult \$1.90, reduced meals \$.30 with regular milk at \$.30. Seconded by Mr. Parks. MOTION CARRIED 6-0

**MILEAGE RATE** – Mr. Weaver moved to approve the mileage rate of \$.51 for the 11 - 12 school year to be in line with the state, seconded by Mr. Walrod. MOTION CARRIED 6-0

**PETTY CASH LIMITS** – Mr. Parks moved to retain the current limits of \$50.00 for HS/MS/ES/PRA petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Mitchell. MOTION CARRIED 6-0

**TREASURER FOR BUILDING ACTIVITY FUNDS** – Mr. Davidson moved to designate building activity treasurers as Debbie White, HS; Ashley Gonzalez, MS; and Debbie Coen, ES seconded by Mr. Weaver. MOTION CARRIED 6-0

**ACTIVITY ACCOUNT AUTHORIZATION** - Mr. Mitchell moved authorization for HS, MS, and ES to each have activity accounts. Seconded by Mr. Weaver. MOTION CARRIED 6-0

**EARLY PAYMENT OF CLAIMS** – Mr. Weaver moved, seconded by Mr. Walrod to approve authorization of early payment of claims. MOTION CARRIED 6-0

**RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP)** – Mr. Weaver moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2012. Seconded by Mr. Parks. MOTION CARRIED 6-0

**DESIGNATE INCLEMENT WEATHER MAKE UP DAYS** - Mr. Davidson moved, seconded by Mr. Parks to set March 19 and 20, 2012 as inclement weather make-up days. MOTION CARRIED 6-0

**RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES** – Mr. Weaver moved, seconded by Mr. Walrod to rescind all policy statements found in the board minutes and adopt the Board Policy Book as presented. MOTION CARRIED 6-0

**APPOINT KASB GOVERNMENTAL RELATIONS NETWORK MEMBER** – Mr. Weaver moved, seconded by Mr. Walrod to appoint Joe Davidson to the KASB Governmental Relations Network. MOTION CARRIED 6-0

**ADJOURN ANNUAL MEETING AT 7:12 P.M.**

President Anderson called the regular July meeting to order at 7:30 p.m.

**AGENDA** – Mr. Walrod moved to approve the agenda as presented, seconded by Mr. Parks. MOTION CARRIED 6-0

**MINUTES** - The minutes of the June 29th special meeting, and the June 13<sup>th</sup> regular meeting were read by members for approval. Mr. Davidson moved to approve the minutes as read. Seconded by Mr. Parks. MOTION CARRIED 6-0

**TREASURER'S REPORT** - The July bills were presented for approval. Mr. Weaver moved, seconded by Mr. Mitchell to pay the bills as presented. MOTION CARRIED 6-0

## NO PUBLIC COMMENTS

COMMUNICATIONS – Thank you notes were read from Karen Alexander, Dana Perdue, Debbie Harn, Cindy Tevebaugh, Peggy Horton, Janell Ambrosier, Claudine Davidson, Bobbi Horton, Penny Forbes, Michelle Prieto, Pat Anderson, Diane Finn, Corinna Carrillo, Patti Warren, Peter Henderson, Lorna Herrman, and Rita Walrod.

DONATIONS – Mr. Weaver moved, seconded by Mr. Walrod to accept the donation from Boyd McNabb of a ping-pong table for the physical education department and \$471 from Lifetouch for the grade school. MOTION CARRIED 6-0

11 - 12 PUBLISHED BUDGET - Mr. Mitchell moved, seconded by Mr. Weaver to publish the 11 - 12 budget at an enrollment figure of no higher than 951 students. MOTION CARRIED 6-0.

KASB MEMBERSHIP - Mr. Davidson moved, seconded by Mr. Walrod to renew our membership with KASB at a cost of \$7,573 for the 11 - 12 term. MOTION CARRIED 6-0

KASB LEGAL ASSISTANCE FUND – Mr. Walrod moved to renew our membership with the KASB Legal Department for the 11 - 12 year with the cost at \$1,400, seconded by Mr. Davidson. MOTION CARRIED 6-0

AUDITOR – Mr. Weaver moved, seconded by Mr. Mitchell to approve the auditor contract with Hay, Rice and Associates at an estimated cost of \$11,125. MOTION CARRIED 6-0.

5TH/6TH GRADE AR TRIP – Mr. Walrod moved, seconded by Mr. Mitchell to approve the AR Trip to Wonderland Park in Amarillo, Texas on Tuesday, May 15th. Student Council will pay all expenses. MOTION CARRIED 6-0

EXECUTIVE SESSION PERSONNEL – Mr. Weaver moved the Board go to executive session for the purpose of discussing personnel matters for ten (10) minutes from 7:35 p.m. until 7:45 p.m. with Mrs. Crowell. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Walrod. MOTION CARRIED 6-0

Mr. Gilmore entered the meeting at 7:36 p.m.

President Anderson called the meeting back to regular session at 7:45 p.m.

**PERSONNEL EMPLOYMENT** - Mr. Weaver moved, seconded by Mr. Walrod to approve supplemental contracts to Andrew Stauffer, 7th Grade Boys Basketball Coach and Middle School Track Coach; Alicia Frownfelter, 5th/6th Grade Band; and Rex Richardson, Corinna Carrillo, and Antonia Villa to share the PRA NCA Chair. MOTION CARRIED 7-0

Mr. Parks moved, seconded by Mr. Gilmore to adjourn the meeting at 7:48 p.m. MOTION CARRIED 7-0.

APPROVED: \_\_\_\_\_  
Ronnie Anderson, President

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Lorna Herrman, Clerk