

UNIFIED SCHOOL DISTRICT #218  
BOARD OF EDUCATION  
**Unofficial**

REGULAR AND ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT #218, JULY 9,  
2007 IN THE HIGH SCHOOL LIBRARY.

**MEMBERS PRESENT: OTHERS PRESENT:**

Danny White, President Nancy Crowell, Superintendent  
Joe Davidson Lorna Herrman, Clerk  
Phil Walrod Lynn Thrall, ES Principal  
Mike Gilmore  
Ronnie Anderson

**OTHERS IN ATTENDANCE:** None

President White called the annual meeting to order at 6:30 p.m.

**AGENDA** - Mr. Anderson moved to approve the agenda with the following corrections, under ANNUAL MEETING change item 22.) A.I. Review Insurance Schedule to D.I., seconded by Mr. Davidson. MOTION CARRIED 5-0.

**REORGANIZATION OF THE BOARD**

**PRESIDENT** - Mr. Anderson moved to elect Danny White as President of the Board for the 07/08 term, seconded by Mr. Walrod. MOTION CARRIED 5-0.

**VICE PRESIDENT** - Mr. Anderson moved to elect Joe Davidson as Vice President for the 07/08 term, seconded by Mr. Walrod. MOTION CARRIED 5-0.

**CLERK** - Mr. Anderson moved to retain Lorna Herrman as Clerk of the Board for the 07/08 term, seconded by Mr. Gilmore. MOTION CARRIED 5-0.

**DEPUTY CLERK** - Mr. Walrod moved to retain Mr. Thrall as Deputy Clerk for the Board for the 07/08 term, seconded by Mr. Anderson. MOTION CARRIED 5-0.

**TREASURER** - Mr. Anderson moved to hire Christie Dixon as the Treasurer for the 07/08 term, seconded by Mr. Davidson. MOTION CARRIED 5-0.

**DEPUTY TREASURER** - Mr. Anderson moved to retain Debbie Coen as Deputy Treasurer for the 07/08 term, seconded by Mr. Davidson. MOTION CARRIED 5-0.

**MEETING PLACE AND TIME** - Mr. Davidson moved, seconded by Mr. Walrod to adopt the 2nd Monday of each month at 7:30 p.m., with July beginning @ 6:30 pm at the High School Library. MOTION CARRIED 5-0.

**OFFICIAL DEPOSITORIES AND SIGNATURES** - Mr. Walrod moved to approve signature cards for Now Checking, Lorna Herrman, Christie Dixon, Board President, Vice President; USD #218 Petty Cash, Nancy Crowell, Lorna Herrman, Christie Dixon; HS Activity, Rex Richardson, Deb White, Lorna Herrman; MS Activity, Mark Lackey, Kaley Slocum, Lorna Herrman; ES Activity, Lynn Thrall, Debbie Coen and Lorna Herrman, seconded by Mr. Gilmore and to continue with First National Bank Elkhart as official depository for USD monies for the 07/08 fiscal year with idle funds to be bid for investments. MOTION CARRIED 5-0.

**OFFICIAL NEWSPAPER** - Mr. Anderson moved, seconded by Mr. Davidson, to continue with the Tri State News as the official newspaper for the 07/08 fiscal year. MOTION CARRIED 5-0.

**SCHOOL ATTORNEY** - Mr. Davidson moved, seconded by Mr. Anderson, to use the services of Wayne Tate of Tate and Johnson as the official school attorney for the 07/08 school term. MOTION CARRIED 5-0.

**SCHOOL AUDITOR** - Mr. Davidson moved, seconded by Mr. Gilmore, to retain Hay, Rice & Associates as the school auditor for the 07/08 term. MOTION CARRIED 5-0.

**HPEC REPS** - Mr. Anderson moved to appoint Mike Gilmore as the board representative to the HPEC with all other members being alternates, seconded by Mr. Walrod. MOTION CARRIED 5-0.

**DESIGNATE FREEDOM OF INFORMATION OFFICER** - Mr. Davidson moved, seconded by Mr. Anderson to designate Mrs. Crowell, Superintendent as the District's Freedom of Information Officer. MOTION CARRIED 5-0

**DESIGNATE CUSTODIAN OF RECORDS** - Mr. Anderson moved, seconded by Mr. Walrod to appoint Lorna Herrman as the Custodian of Records for the District. MOTION CARRIED 5-0

**1116 HOUR POLICY** - Mr. Anderson moved, seconded by Mr. Davidson to adopt the 1116 hour policy for the 07/08 school term. MOTION CARRIED 5-0.

**STATE/FEDERAL PROGRAMS DIRECTOR** - Mr. Davidson moved to designate Nancy Crowell as director of state and federal programs, i.e. Title IX, Title VI and Section 506, seconded by Mr. Walrod. MOTION CARRIED 5-0.

**TRUANCY OFFICERS FOR 07/08** - Mr. Anderson moved, seconded by Mr. Walrod to designate building principals, Rex Richardson, Mark Lackey, and Lynn Thrall, as truancy officers for the 07/08 school term. MOTION CARRIED 5-0.

**HEARING OFFICER FOR FOOD SERVICE** - Mr. Anderson moved to designate Mrs. Crowell as food service hearing officer for the 07/08 year, seconded by Mr. Davidson. MOTION CARRIED 5-0.

**FOOD SERVICE DIRECTOR** - Mr. Davidson moved, seconded by Mr. Walrod, to appoint Wanda Ray as the State Food Service Director for the 07/08 year. MOTION CARRIED 5-0.

**KPERS REPRESENTATIVE** - Mr. Anderson moved, seconded by Mr. Davidson, to designate Lorna Herrman as the district's KPERS representative. MOTION CARRIED 5-0.

**COORDINATOR OF HOMELESS CHILDREN** - Mr. Davidson moved, seconded by Mr. Walrod to appoint Antonia Villa as the Coordinator of Homeless Children. MOTION CARRIED 5-0.

**DESTRUCTION OF OLD RECORDS** - Mr. Walrod moved authorization for destruction of old records, keeping on file five (5) previous years of Organizational, Statistical and old budgets; and keep all personnel files indefinitely, seconded by Mr. Anderson. MOTION CARRIED 5-0.

**SCHOOL LUNCH PRICES** - Mr. Davidson moved the 07/08 student meals for lunches be increased to, K-4 \$1.50; 5-12, \$1.55; and Adult meals \$2.75, reduced meals .40 with breakfast program K-4 \$1.00; 5-12 \$1.00, adult \$1.35, reduced meals .30 with regular milk at .30. Seconded by Mr. Anderson. MOTION CARRIED 5-0.

**MILEAGE RATE** - Mr. Anderson moved to approve the mileage rate of .47 for the 07/08 school year to be in line with the state, seconded by Mr. Davidson. MOTION CARRIED 5-0.

**PETTY CASH LIMITS** - Mr. Gilmore moved to retain the current limits of \$50.00 for HS/MS/ES/PRA/ESC petty cash and the district office petty cash checking acct. \$1,500.00, seconded by Mr. Walrod. MOTION CARRIED 5-0.

**TREASURER FOR BUILDING ACTIVITY FUNDS** - Mr. Walrod moved to designate building activity treasurers as Debbie White, HS; Kaley Slocum, MS and ES as Debbie Coen, seconded by Mr. Gilmore. MOTION CARRIED 5-0.

**ACTIVITY ACCOUNT AUTHORIZATION** - Mr. Anderson moved authorization

for HS, MS and ES to each have activity accounts. Seconded by Mr. Gilmore. MOTION CARRIED 5-0.

**INSURANCE SCHEDULE** - Mrs. Crowell updated the Board on the insurance schedule, vehicle, workers comp, medical and building/content insurance. DISCUSSION ITEM

**EARLY PAYMENT OF CLAIMS** - Mr. Anderson moved, seconded by Mr. Davidson to approve authorization of early payment of claims. MOTION CARRIED 5-0.

**RESOLUTION AND WAIVER OF ACCOUNTING PRINCIPLES (GAAP)** - Mr. Anderson moved to approve the resolution and waive the Generally Accepted Accounting Principles for the fiscal year ending June 30, 2008. Seconded by Mr. Walrod. MOTION CARRIED 5-0.

**DESIGNATE INCLEMENT WEATHER MAKE UP DAYS** - Mr. Gilmore moved, seconded by Mr. Anderson to set March 25 and 26, 2008 as inclement weather make up days. MOTION CARRIED 5-0.

**ADJOURN TO REGULAR JULY MEETING AT 6:40 P.M.**

**AGENDA** - Mr. Walrod moved to approve the agenda as presented, seconded by Mr. Gilmore. MOTION CARRIED 5-0.

**MINUTES** - The minutes of the June 18<sup>th</sup>, 28<sup>th</sup>, & 30<sup>th</sup> special meetings, and the June 11<sup>th</sup> regular meeting were read by members for approval. Mr. Davidson moved to approve the minutes as read. Seconded by Mr. Anderson. MOTION CARRIED 5-0.

**TREASURER'S REPORT** - The July bills were presented for approval. Mr. Davidson moved, seconded by Mr. Walrod to pay the bills as presented. MOTION CARRIED 5-0.

**NO PUBLIC COMMENTS**

**NO COMMUNICATIONS**

**COMMUNITY ED REPORT** - The Community Ed report was read by the board members. INFORMATIONAL ITEM

**2ND READING AND ADOPTION OF KASB POLICIES** - Mr. Anderson moved, seconded by Mr. Davidson to approve the BE, CN, CAN, CYA, DC, GAAD, GAACA, GAF, JCAC, JDDB, JDDC, KB and LDDA policies as recommended by

KASB. MOTION CARRIED 5-0.

**COPIER PURCHASE** - Mr. Anderson moved seconded by Mr. Walrod to approve the copier for the high school from Stanfield Printing for \$10,995. MOTION CARRIED 5-0.

**VEHICLE PURCHASE** - Mr. Davidson moved, seconded by Mr. Walrod to approve the purchase of a 2007 Impala from Riley Chevrolet for \$18,360. MOTION CARRIED 5-0

**07-08 PUBLISHED BUDGET** - Mr. Anderson moved, seconded by Mr. Gilmore to publish the 07-08 budget at an enrollment figure of no higher than 671 students. MOTION CARRIED 5-0.

**KASB MEMBERSHIP** - Mr. Gilmore moved, seconded by Mr. Anderson to renew our membership with KASB at a cost of \$7,035 for the 07/08 term. MOTION CARRIED 5-0

**KASB LEGAL ASSISTANCE FUND** - Mr. Walrod moved to renew our membership with the KASB Legal Department for the 07/08 year with the cost remaining at \$1,100 for the 07/08 term, seconded by Mr. Davidson. MOTION CARRIED 5-0

**AUDITOR** - Mr. Davidson moved, seconded by Mr. Walrod to approve the auditor contract with Hay, Rice and Associates at an estimated cost of \$9,295. MOTION CARRIED 5-0.

**BOARD OF EDUCATION TOOK A 5-MINUTE BREAK FROM 6:45 p.m. - 6:50 p.m.**

**EXECUTIVE SESSION PERSONNEL** - Mr. Anderson moved the board go to executive session for the purpose of discussing personnel matters for twenty (20) minutes from 6:50 p.m. until 7:10 p.m. with Mrs. Crowell and Lorna Herrman. The executive session is required to protect the privacy interests of identifiable individuals. Seconded by Mr. Walrod. MOTION CARRIED 5-0.

President White called the meeting back to regular session at 7:10 p.m.

Mr. Gilmore moved the Board return to executive session for an additional twenty (20) minutes from 7:10 p.m. to 7:30 p.m. Seconded by Mr. Anderson. MOTION CARRIED 5-0.

Lorna Herrman left at 7:15 p.m.

President White called the meeting back to regular session at 7:30 p.m.

Mr. Gilmore moved the Board return to executive session for an additional fifteen (15) minutes from 7:30 p.m. to 7:45 p.m. Seconded by Mr. Davidson. MOTION CARRIED 5-0

President White called the meeting back to regular session at 7:45 p.m.

Mr. Anderson moved the Board return to executive session for an additional fifteen (15) minutes from 7:45 p.m. to 8:00 p.m. Seconded by Mr. Walrod. MOTION CARRIED 5-0

Mr. Gilmore left at 7:50 p.m.

President White called the meeting back to regular session at 8:00 p.m.

**RESIGNATION** - Mr. Anderson moved to accept the resignation of Lauren Tucker as summer maintenance. Seconded by Mr. Davidson. MOTION CARRIED 4-0

**CONTRACTS** - Mr. Anderson moved, seconded by Mr. Walrod, to approve probationary letters of employment for Kaley Slocum, MS secretary at \$8.00, Christie Dixon, treasurer at \$10.00, summer maintenance employment for Joseph Kanhai at \$6.50. MOTION CARRIED 4-0.

Mr. Anderson moved, seconded by Mr. Davidson to teacher contracts to Teresa Smith, HS Math; Laurisa Condray, ECS 9<sup>th</sup> Language Arts; Peggy Horton, ECS 10<sup>th</sup> & 11<sup>th</sup> Language Arts; Penny Forbes, ECS 12<sup>th</sup> Language Arts; Shelley Wisener ECS British Literature & Creative Writing; Michelle Hanes, Literacy Coach; Karen Alexander, Title 1; Corinna Finn, HS Business & ECS Math; Rickey Beltz, PRA Math and ISS/Substitute; Edna Deeter, MS Language Arts; and Tangee Cayton, MS FACS.

Mr. Anderson moved, seconded by Mr. Walrod to approve the supplemental contracts as follows:

MOTION CARRIED 4-0.

Mr. Anderson moved, seconded by Mr. Davidson to approve contracts for Sherri Hurn, Director of Distance Learning, \$57,200; Mark Lackey, MS Principal, 58,000; Rex Richardson, \$63,745; Lynn Thrall, \$69,133 and to pay professional dues for administrators. MOTION CARRIED 4-0

Mr. Anderson moved to approve a .25¢ an hour raise for all classified

employees for the 2007-2008 year, seconded by Mr. Davidson. The following received an additional raise as follows: Everado Avitia .75, Andy Bane .50, Nicole Bennett .25, Tammi Bolin .25, Barrett Cook .25, Tiffany Hayes .25, Lorna Herrman \$1.75, Tonya Parks \$1.00, Michelle Prieto .75, Chris Quigley .25, JoAnn Quigley .25, Wanda Ray .25, Tara Schroer .25, Crystal Thrall .25, Deb White .25, and Terry Wynn .25. MOTION CARRIED 4-0

**SUPERINTENDENT'S REPORT** - Mrs. Crowell reported to the board on the Whistle Stop Park sign and Delbert Fornash will be trimming up the trees in the park area for \$950.

Mr. Anderson moved, seconded by Mr. Davidson to adjourn the meeting at 8:15 p.m. MOTION CARRIED 4-0.

APPROVED: \_\_\_\_\_  
Danny White, President Lorna Herrman, Clerk